

Horizon West Housing Society

Financial Statements
March 31, 2018



June 8, 2018

Independent Auditor's Report

To the Directors of Horizon West Housing Society

We have audited the accompanying financial statements of Horizon West Housing Society, which comprise the statement of financial position as at March 31, 2018 and the statements of operations and changes in fund balances and cash flows for the year then ended, and the related notes, which comprise a summary of significant accounting policies and other explanatory information.

Management's responsibility for the financial statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

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Basis for qualified opinion

As discussed in note 2(e), the Society amortizes certain of its buildings and furniture and fixtures, which represented as at March 31, 2018, \$6,225,221 (2017 – \$5,758,538) of the property and equipment cost, at a rate equal to the annual principal reduction of the related mortgages as specified under agreements with Canada Mortgage and Housing Corporation (“CMHC”), the financier of the mortgages. This constitutes a departure from accounting standards for not-for-profit organizations.

In order to be consistent with the Society’s policy on buildings and furniture and fixtures not financed by CMHC, buildings would need to be amortized at a 4% declining balance and furniture and fixtures would need to be amortized on a 20% straight line basis. Based on a 4% declining balance method of depreciation for buildings and a 20% straight line method of depreciation for furniture and fixtures, amortization should be decreased and excess of revenue over expenditures should be increased for the current year by \$424,634 (2017 – increased by \$28,864), property and equipment should be increased by \$1,988,983 (2017 – \$1,564,349) and closing balance of fund balances should be increased by \$1,988,983 in 2018 (2017 – \$1,564,349).

Our audit opinion on the financial statements for the year ended March 31, 2018 was modified accordingly because of the effects of this matter.

Qualified Opinion

In our opinion, except for the effects of the matter described in the basis for qualified opinion paragraph, the financial statements present fairly, in all material respects, the financial position of Horizon West Housing Society as at March 31, 2018 and the results of its operations and cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

PricewaterhouseCoopers LLP

Chartered Professional Accountants

Horizon West Housing Society

Statement of Financial Position

As at March 31, 2018

	2018 \$	2017 \$
Assets		
Current		
Cash	130,594	126,915
Restricted cash (note 3)	225,442	301,842
Subsidy and miscellaneous receivables	23,770	23,444
Prepaid expenses	15,885	14,357
Short-term investment	56,634	55,742
	<hr/> 452,325	<hr/> 522,300
Property and equipment (note 5)	<hr/> 1,030,318	<hr/> 1,062,373
	<hr/> 1,482,643	<hr/> 1,584,673
Liabilities		
Current		
Accounts payable and accrued liabilities	119,980	77,250
Accrued interest payable	1,132	1,986
Due to Horizon Housing Society (note 8)	108,467	126,770
Unearned revenue	76,105	78,447
Security deposits payable	67,973	64,382
Current portion of long-term debt (note 6)	97,471	527,194
	<hr/> 471,128	<hr/> 876,029
Long-term debt (note 6)	318,660	416,224
Deferred contributions (note 7)	<hr/> 60,314	<hr/> 54,000
	<hr/> 850,102	<hr/> 1,346,253
Fund balances		
Unrestricted	(103,929)	(91,309)
Invested in property and equipment	614,188	118,955
Externally restricted (note 11)	122,282	210,774
	<hr/> 632,541	<hr/> 238,420
	<hr/> 1,482,643	<hr/> 1,584,673
Commitments (note 13)		

Approved by the Board of Directors

Signed

Wade Paget

Signed

Bryan Romanesky

The accompanying notes are an integral part of these financial statements.

Horizon West Housing Society
Statement of Operations and Changes in Fund Balances
For the year ended March 31, 2018

	General Fund \$	Capital Fund \$	2018 \$	2017 \$
Revenue				
Rental revenue	704,043	-	704,043	725,228
Subsidy and grant revenue (note 12)	671,222	296,297	967,519	678,895
Other revenue	134,476	-	134,476	135,422
Interest	6,331	-	6,331	4,128
	<u>1,516,072</u>	<u>296,297</u>	<u>1,812,369</u>	<u>1,543,673</u>
Expenditures				
Amortization	-	498,738	498,738	37,560
Bad debts	20,015	-	20,015	3,228
Insurance	10,608	-	10,608	20,329
Interest on long-term debt	16,181	-	16,181	27,730
Office and administration	127,926	-	127,926	108,599
Property taxes	12,371	-	12,371	20,201
Repairs and replacements	170,060	-	170,060	185,762
Salaries and employee benefits	399,845	-	399,845	371,896
Utilities	162,504	-	162,504	185,435
	<u>919,510</u>	<u>498,738</u>	<u>1,418,248</u>	<u>960,740</u>
Excess (deficiency) of revenue over expenditures	596,562	(202,441)	394,121	582,933
Fund balances – Beginning of year	119,465	118,955	238,420	(344,513)
Interfund transfer – fixed asset additions	(170,387)	170,387	-	-
Interfund transfer – repayment of long-term debt	(527,287)	527,287	-	-
Fund balances – End of year	<u>18,353</u>	<u>614,188</u>	<u>632,541</u>	<u>238,420</u>

The accompanying notes are an integral part of these financial statements.

Horizon West Housing Society

Statement of Cash Flows

For the year ended March 31, 2018

	2018 \$	2017 \$
Cash provided by (used in)		
Operating activities		
Excess of revenue over expenditures for the year (General Fund)	596,562	620,493
Changes in non-cash operating items		
Subsidy and miscellaneous receivables	(326)	(1,063)
Prepaid expenses	(1,528)	(322)
Accounts payable and accrued liabilities	42,730	28,684
Accrued interest payable	(854)	(804)
Due to Horizon Housing Society	(18,303)	817
Unearned revenue	(2,342)	60,335
Security deposits payable	3,591	108
Additions to deferred contributions (note 7)	6,314	-
	<hr/> 625,844	<hr/> 708,248
Financing activities		
Repayment of long-term liabilities	(527,287)	(517,540)
Contributions restricted for capital assets	296,297	-
	<hr/> (230,990)	<hr/> (517,540)
Investing activities		
Redemption of short-term investment	55,742	-
Purchase of short-term investment	(56,634)	(878)
Purchase of property and equipment	(264,242)	-
Addition to restricted cash ¹	(126,041)	(147,521)
	<hr/> (391,175)	<hr/> (148,399)
Increase in cash during the year	3,679	42,309
Cash – Beginning of year	<hr/> 126,915	<hr/> 84,606
Cash – End of year	<hr/> <hr/> 130,594	<hr/> <hr/> 126,915
Supplementary information		
Interest paid	17,035	28,534
Interest received	6,414	3,546

¹An additional \$202,442 (2017 – \$69,615) of property and equipment was purchased with restricted cash.

The accompanying notes are an integral part of these financial statements.

Horizon West Housing Society

Notes to Financial Statements

March 31, 2018

1 Basis of operations

The Horizon West Housing Society (the “Society”) was incorporated on March 25, 1998 under the Societies Act of Alberta and commenced operations on August 1, 1998. The Society is registered as a not-for-profit organization and is exempt from income taxes under Section 149 (1) (i) of the Income Tax Act of Canada. The Society acquires land and buildings for the purpose of providing affordable, integrated and supported homes. The Society serves tenants with a variety of vulnerabilities including people experiencing mental health challenges and other special needs.

2 Summary of significant accounting policies

The financial statements of the Society have been prepared by management in accordance with Canadian Accounting Standards for Not-for-Profit Organizations (“ASNPO”) except for the specific policies and practices as outlined by Canada Mortgage and Housing Corporation (“CMHC”), which require that properties be amortized at a rate equal to the annual principal reduction of the related mortgages. In this respect, these financial statements are not, and are not intended to be, in accordance with ASNPO.

a) Use of estimates

The preparation of financial statements in conformity with ASNPO requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. By their nature, these estimates are subject to measurement uncertainty. The effect of changes in such estimates on the financial statements in future periods could be significant.

b) Fund accounting

The Society follows the Restricted Fund Method for accounting for contributions. The Society maintains the following Funds:

- The General Fund contains the assets, liabilities, revenue and expenses related to the Society’s operating activities (note 11).
- The Capital Fund contains the assets, liabilities, revenue and expenses related to the Society’s property and equipment.

c) Revenue recognition

Restricted contributions are recognized as revenue of the appropriate restricted fund when received or if no restricted fund exists, they are recognized in the General Fund when the related expenditures are incurred. Unrestricted contributions are recognized as revenue of the General Fund when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Revenue from rental of the properties, including subsidies is recognized in the period earned, on a pro-rata basis over the lease term in the General Fund.

Horizon West Housing Society

Notes to Financial Statements

March 31, 2018

d) Contributed assets, materials and services

Contributed assets are recorded at fair value at the date of contribution when fair value can be reasonably estimated. Contributed materials and services are recorded at fair value at the date of the donation only when the fair value can be reasonably estimated and when the materials and services are used in the normal course of the Society's operations and would otherwise have been purchased. The value of contributed assets, materials and services recognized in the financial statements in 2018 was \$nil (2017 – \$nil).

e) Property and equipment

Property and equipment that are under the agreement with CMHC are recorded at cost, and buildings and furniture and fixtures are amortized at a rate equal to the annual principal reduction of the related mortgages as specified under agreements with CMHC.

Capital improvements funded by RRAP loans are amortized on a 4% straight line basis.

Property and equipment that are not under the agreement with CMHC are recorded at cost and are amortized over their estimated useful life as follows:

Buildings	4% declining balance
Furniture and equipment	20% straight line

f) Allocated expenditures

In the course of its operations, management allocates certain expenditures between Horizon Housing Society and Horizon West Housing Society on the basis of its best estimates of the utilization of staff and services. The method of allocation is consistent with prior years.

g) Cash

Cash consists of cash on hand and bank balances.

Horizon West Housing Society

Notes to Financial Statements

March 31, 2018

h) Financial instruments

The Society initially measures financial assets and financial liabilities at their fair value. It subsequently measures all its financial assets and liabilities at amortized cost. The financial assets subsequently measured at amortized cost include cash, restricted cash, investments, subsidy, and miscellaneous receivables. The financial liabilities measured at amortized cost include accounts payable and accrued liabilities, accrued interest payable, due to Horizon Housing Society, security deposits payable and long-term debt.

Investments consist of guaranteed investment certificates. Investments are carried at cost with accrued interest recognized directly in the statement of operations as interest income. Investments with maturity within one year have been classified as short-term investments.

3 Restricted cash

Restricted cash is comprised of the following:

	2018 \$	2017 \$
Externally Restricted Replacement Reserve (note 11)	157,462	237,460
Tenant security deposits	67,980	64,382
	<u>225,442</u>	<u>301,842</u>

4 CMHC assistance

During the year, the Society obtained financial assistance from CMHC. In any year that the Society has revenue in excess of expenses, in a specific CMHC funded project, it may be asked to refund the excess on a project by project basis. Management estimates the subsidy due to CMHC by reference to formulae prescribed by CMHC. Subsidy payable at year end is \$nil (2017 – \$nil). The estimated subsidy repayable is recorded against the subsidy revenue received during the year. Surplus funds from prior years that the Society was not required to refund, along with any accumulated interest, are held or invested in accounts or instruments insured by the Canada Deposit Insurance Corporation.

Horizon West Housing Society

Notes to Financial Statements

March 31, 2018

5 Property and equipment

	2018		
	Cost	Accumulated	Net
	\$	amortization	\$
		\$	
Land	1,030,318	-	1,030,318
Building	6,174,422	6,174,422	-
Furniture and fixtures	50,799	50,799	-
	<u>7,255,539</u>	<u>6,225,221</u>	<u>1,030,318</u>
			2017
	Cost	Accumulated	Net
	\$	amortization	\$
		\$	
Land	1,030,318	-	1,030,318
Building	5,707,739	5,675,684	32,055
Furniture and fixtures	50,799	50,799	-
	<u>6,788,856</u>	<u>5,726,483</u>	<u>1,062,373</u>

6 Long-term debt

	2018	2017
	\$	\$
0.91% first mortgage due to CMHC, payable in equal monthly instalments of \$39,622, including interest. Mortgage matures in April 2018.	39,598	512,191
2.51% CMHC mortgage, repayable in equal monthly instalments of \$1,793, including interest. Mortgage matures in April 2024. Amortization period remaining is 6 years.	121,275	138,891
2.51% CMHC mortgage, repayable in equal monthly instalments of \$3,774, including interest. Mortgage matures in April 2024. Amortization period remaining is 6 years.	<u>255,258</u>	<u>292,336</u>
	416,131	943,418
Less: Current portion	<u>(97,471)</u>	<u>(527,194)</u>
	<u>318,660</u>	<u>416,224</u>

The land and buildings are pledged as collateral for all mortgages and have a carrying value of \$1,030,318 (2017 – \$1,062,373).

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Principal repayments required under the terms of the above mortgages and loans are as follows:

	\$
2019	97,471
2020	59,491
2021	61,002
2022	62,551
2023	64,140
Future years	71,476
	<u>416,131</u>

7 Deferred contributions

Deferred contributions represent externally restricted amounts received that have not yet been spent.

	2018 \$	2017 \$
Balance – Beginning of year	54,000	54,000
Contributions received in the year	6,314	-
Balance – End of year	<u>60,314</u>	<u>54,000</u>

8 Related party transactions

The Society and Horizon Housing Society ("HHS") have the same Board of Directors and are under common management. HHS is a registered charity incorporated under the Society's Act of Alberta and is exempt from income taxes under Section 149(1) (f) of the Income Tax Act of Canada. HHS acquires land and buildings for the purpose of providing appropriate homes in an integrated environment for people with mental health challenges or other special needs.

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HHS has not been consolidated in the Society's financial statements. The following is condensed financial information included in the financial statements of HHS as at March 31, 2018. These statements were prepared using the same accounting policies as the Society.

	2018 \$	2017 \$
Financial position		
Total assets	58,273,404	49,182,463
Total liabilities	17,226,609	8,452,469
Total fund balances	41,046,795	40,729,994
	<u>58,273,404</u>	<u>49,182,463</u>
Results of operations		
Revenue	4,862,165	14,966,572
Expenditures	4,545,364	4,354,822
Excess of revenue over expenditures	<u>316,801</u>	<u>10,611,750</u>
Cash flows		
Cash flows from operating activities	644,253	844,867
Cash flows from investing activities	(9,735,924)	(10,220,303)
Cash flows from financing activities	<u>6,099,021</u>	<u>9,809,021</u>
(Decrease) increase in cash	<u>(2,992,650)</u>	<u>433,585</u>

During the year ended March 31, 2018, The Society was allocated \$334,105 (2017 – \$337,552) by HHS for office and administration and salaries and benefits expenses.

	2018 \$	2017 \$
Salaries and benefits expense	221,374	249,498
Office and administration expense	112,731	88,054

The balances due to HHS are non-interest bearing, unsecured and have no set terms of repayment.

9 Goods and services tax

The Society is designated as a municipality pursuant to subsection 259(1) of the Excise Tax Act, entitling it to a rebate of 100% of goods and services tax (GST) paid on property and services used to supply residential units on rent-gear-to-income basis. GST is accounted for in accordance with the guidelines issued by CMHC, so the GST paid (the refundable portion) is recorded in the GST recoverable account and is included in the subsidy and miscellaneous receivable balance for financial statement purposes.

Horizon West Housing Society

Notes to Financial Statements

March 31, 2018

10 Financial instruments

The Society holds various forms of financial instruments as disclosed in note 2. The nature of these instruments and its operations expose the Society to risks as follows:

Interest rate risk

The Society is exposed to interest rate risk at the renewal of its fixed rate borrowings. At March 31, 2018, the Society had fixed interest rates on its long-term obligations at effective rates of 2.51% (2017 – 0.91% to 3.47%).

Credit risk

Credit risk is the risk that one party will cause a financial loss for the other party by failing to discharge an obligation. The Society does not consider that it is exposed to undue credit risk.

Liquidity risk

Liquidity risk is the risk that the Society will not be able to meet its financial obligations as they become due. The Society's approach to managing liquidity risk is to ensure that it receives sufficient revenues to meet debt obligations.

11 Externally restricted fund balances

Externally Restricted Replacement Reserve – Under agreements with CMHC, the Society is required to make annual contributions to a separate replacement reserve account. These funds, along with accumulated interest, must be held in a separate bank account and/or invested only in accounts or instruments insured by the Canada Deposit Insurance Corporation or as may otherwise be approved by CMHC. The funds in the accounts may only be used as approved by CMHC. Withdrawals are applied to interest first and then principal.

	2018 \$	2017 \$
Balance – Beginning of the year	210,774	163,211
Additions	150,000	185,000
Interest	3,449	1,615
Capital expenditures and repairs and maintenance	(241,941)	(139,052)
Balance – End of year	<u>122,282</u>	<u>210,774</u>

Horizon West Housing Society

Notes to Financial Statements

March 31, 2018

12 Subsidy and grant schedule

	2018 \$	2017 \$
Subsidy and grant revenue		
Private landlord rent supplement (PLRS)	586,763	574,041
Capital grants	296,297	-
CMHC - Section 95 assistance	77,737	99,333
Other grants and subsidies	6,722	5,521
	<hr/> 967,519	<hr/> 678,895

13 Commitments

In 2010, the Society received a grant from government funding from CMHC for Renovation and Retrofit of \$426,494. The Society was required to register a collateral mortgage in favour of CMHC for the value of the funds received.

As long as the Society continues to maintain its not-for-profit status and continues to own, operate, use and maintain the lands and premises to provide housing benefits to low and moderate-income households, for a period of at least 10 years it will not be in breach of the terms of the contribution agreement. Failure to comply with any of these conditions on or before January 19, 2020 would constitute a breach and the entire amount of the contribution would, at the option of the CMHC, be immediately due and payable.

14 Government remittances

Government remittances consist of sales taxes and payroll withholding taxes required to be paid to government authorities and are recognized when the amounts become due. In respect of government remittances outstanding as at March 31, 2018, \$nil (2017 – \$nil) is included within accounts payable and accrued liabilities.

15 Comparatives

Certain comparative figures have been restated to conform to the current year's presentation.